



Good Afternoon,

The TE Spall & Son family would just like to take a moment of your time to let you know we are here to serve you, our office is open and we are available for your needs.

In this time of Social Distancing, and world wide concern for health and safety, we want to assure everyone that our technicians are especially prepared for safety during these times. The safety of our clients and our employees is a top priority every day.

#### WHAT WE ARE DOING:

- We are closely monitoring daily updates and recommendations from the CDC.
- Latex gloves are being worn by all staff when appropriate for the task.
- We are sanitizing our service trucks and tools.
- We continue to wear shoe covers when entering and working in your home.
- We sanitize our work area in your home when our job is completed.
- We are increasing the frequency of cleaning and disinfecting our office and warehouse.
- We are making a concerted effort to emphasize to our entire staff the importance of thorough hand washing. This means fronts, backs, wrists, and between fingers for at least twenty seconds with hot water at each washing.
- Team members have also been instructed not to come to work if they experience fever or other flu-like symptoms.

Please contact us if you have any further questions. Know that if you need our services, we're here for you. For regular maintenance or an emergency in your home, we are willing and able to make that service call using these meticulous protocols. And rest assured, when we interact, every precaution has been taken to ensure the protection of your family's health and safety and comfort.

Thanks for doing business with us, we appreciate YOU!

Sincerely,

T. E. Spall & Son, Inc.

CallSpall.com  
570-282-3000